

Internships for physicians at University of Ostrava

If you are interested in an internship at University of Ostrava, you are required to be in touch with the clinic and actively cooperate with the Learning & Development Department (LD) actively.

Physicians from the EU

We distinguish between two scenarios:

1. The physician will be practicing the medical profession (step in during performances etc.)
 - The intern discusses the internship with the targeted clinic
 - The clinic has to contact LD **4 months before the planned start of the internship** with the following information:
 - o the exact date
 - o the place of internship (clinic, department)
 - o supervisor/mentor
 - o intern's contact details
 - LD will then send the intern an application form that must be completed (see <https://mzd.gov.cz/povoleni-k-vykonu-odborne-praxe-na-uzemi-cr-bez-uznani-zpusobilosti-za-ucelem-nabyvani-odbornych-nebo-praktickych-zkusenosti/>; for an internship of up to 3 months, there's a form for short-term internships)
 - Once completed, the intern sends the application to LD, which arranges for it to be signed, then scans it and returns it to the intern
 - The intern sends the completed application, together with the required documents, to the Ministry of Health, either:
 - o by post to Palackého náměstí 4, 128 00 Praha 2, or
 - o via their data box, or
 - o in person at the filling office of the Ministry of Health
 - Once the application has been approved (a decision has been issued), the intern informs LD of the outcome
 - LD then prepares the internal contracts; in the case of tripartite contracts, they are sent to the intern to secure the third party's signature
 - On the first day of the internship, the intern signs the internal contracts and the health and safety documentation and commences the internship
2. The physician will not be practicing the medical profession (e.g. observeship, etc.)
 - The intern discusses the internship with the targeted clinic
 - The clinic has to contact LD **1.5 months before the planned start of the internship** with the following information:
 - o the exact date
 - o the place of internship (clinic, department)
 - o supervisor/mentor

- intern's contact details
- The intern contacts LD and provides copies of the following documents (in English):
 - passport/ID card
 - diploma
 - health insurance card
 - liability insurance covering the territory of the Czech Republic
 - criminal record statement
 - vaccination record/certificate – hepatitis B
- LD then prepares the internal contracts; in the case of tripartite contracts, they are sent to the intern to secure the third party's signature
- On the first day of the internship, the intern signs the internal contracts and the health and safety documentation and commences the internship

Physicians from outside the EU

- The intern discusses the internship with the targeted clinic
- The clinic has to contact LD **4 months before the planned start of the internship** with the following information:
 - the exact date
 - the place of internship (clinic, department)
 - supervisor/mentor
 - intern's contact details
- LD will then send the intern an application form that must be completed (see <https://mzd.gov.cz/povoleni-k-vykonu-odborne-praxe-na-uzemi-cr-bez-uznani-zpusobilosti-za-ucelem-nabyvani-odbornych-nebo-praktickych-zkusenosti/>; for an internship of up to 3 months, there's a form for short-term internships)
- Once completed, the intern sends the application to LD, which arranges for it to be signed, then scans it and returns it to the intern
- The intern sends the completed application, together with the required documents, to the Ministry of Health, either:
 - by post to Palackého náměstí 4, 128 00 Praha 2, or
 - via their data box, or
 - in person at the filling office of the Ministry of Health
- Once the application has been approved (a decision has been issued), the intern informs LD of the outcome
- LD then prepares the internal contracts; in the case of tripartite contracts, they are sent to the intern to secure the third party's signature
- On the first day of the internship, the intern signs the internal contracts and the health and safety documentation and commences the internship

In case of any further questions, please contact:

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